

# SALES TAX JUMPSTART

## ▶ SCHEDULE



Course Sessions  
12:00-2:00PM EST



Office Hours  
12:00-1:00PM EST



Self-Guided

### FEBRUARY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	1	2	3	4	5

#### SESSION 1 - FEBRUARY 16

- Course Introduction & Logistics
- Introductions & Definitions
- Tax Base

#### SESSION 2 - FEBRUARY 23

- Nexus and Constitutional Provisions

#### SESSION 3 - MARCH 2

- Registration
- Streamlined Sales Tax Project

#### OFFICE HOURS #1 - MARCH 3

#### SESSION 4 - WEEK OF MARCH 7

- Industry Self-Study Week (self-paced, watch as many as interest you)

#### SESSION 5 - MARCH 16

- Exemptions
- Drop Shipments

#### SESSION 6 - MARCH 23

- Tax Research Tools
- Use Tax Accrual

#### SESSION 7 - MARCH 30

- Sales Tax Compliance

#### OFFICE HOURS #2 - MARCH 31

### MARCH

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

### APRIL

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

#### SESSION 8 - APRIL 6

- Tax Automation

#### SESSION 9 - APRIL 13

- Audit Defense
- Sales Tax Processes Work Plan