



SALES TAX
INSTITUTE™

Basics Sales & Use Tax 2020

June 24 –26, 2020

Chicago, Illinois

*****Agenda subject to change**

Wednesday, June 24, 2020

8:00 am to 8:30 am	<i>Continental Breakfast</i>
8:30 am to 9:30 am	Introductions & Course Overview
9:30 am to 10:00 am	Definitions
10:00 am to 10:15 am	<i>Break</i>
10:15 am to 12:15 pm	Nexus and Constitutional Provisions
12:15 pm to 1:15 pm	<i>Lunch</i>
1:15 pm to 2:30 pm	Nexus Case Study
2:30 pm to 2:45 pm	Streamlined Sales Tax Project
2:45 pm to 3:15 pm	Registration
3:15 pm to 3:30 pm	<i>Break</i>
3:30 pm to 4:00 pm	Tax Base
4:00 pm to 5:00 pm	Exemptions & Incentives
5:30 pm to 7:00pm	<i>Complimentary Welcome Cocktail Reception</i>

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Thursday, June 25, 2020

8:00 am to 8:30 am	<i>Continental Breakfast</i>
8:30 am to 9:15 am	Career Options in Sales Tax
	Industry Overview
9:15 am to 10:15 am	Chosen from manufacturing, professional services, healthcare, hi-tech, telecommunications, construction, retail/wholesale, leasing, utilities, and hospitality based on relevance to attendees.
10:15 am to 10:30 am	<i>Break</i>
10:30 am to 12:15 pm	Industry Overview
12:15 pm to 1:15 pm	<i>Lunch</i>
1:15 pm to 1:45 pm	Registration Case Study
1:45 pm to 3:00 pm	Industry Break-Out Sessions
3:00 pm to 3:15 pm	<i>Break</i>
3:15 pm to 5:00 pm	Audits

Friday, June 26, 2020

8:00 am to 8:30 am	<i>Continental Breakfast</i>
8:30 am to 9:00 am	Use Tax Accrual
9:00 am to 10:15 am	Audit Case Study
10:15 am to 10:30 am	<i>Break</i>
10:30 am to 11:00 am	Tax Research Tools
11:00 am to 11:30 am	Drop Shipments
11:30 am to 12:00 pm	Ethics
12:00 pm to 1:00 pm	<i>Lunch</i>
1:00 pm to 1:50 pm	Tax Automation
1:50 pm to 2:50 pm	Sales Tax Compliance
2:50 pm to 3:00 pm	Wrap Up