



Basics of Sales and Use Tax 2025 Agenda

July 29 – August 1, 2025
Chicago, IL

Breakfast, lunch, and all course sessions are held in the Crystal Room.

Tuesday, July 29, 2025

8:00 AM – 8:30 AM	Continental Breakfast
8:30 AM – 9:30 AM	Introductions and Course Overview
9:30 AM – 10:00 AM	Definitions
10:00 AM – 10:15 AM	Break
10:15 AM – 12:00 PM	Nexus and Constitutional Provisions
12:00 PM – 1:00 PM	Lunch
1:00 PM – 1:45 PM	Nexus and Constitutional Provisions Cont.
1:45 PM – 2:15 PM	Nexus Practical Application and Remediation
2:15 PM – 3:15 PM	Nexus Case Study
3:15 PM – 3:30 PM	Break
3:30 PM – 4:00 PM	Streamlined Sales Tax Project
4:00 PM – 4:30 PM	Registration
4:30 PM – 5:00 PM	Tax Base
5:30 PM – 7:00 PM	Welcome Cocktail Reception 🍷 – French Room

Wednesday, July 30, 2025

8:00 AM – 8:30 AM	Continental Breakfast
8:30 AM – 9:15 AM	Registration Case Study
9:15 AM – 10:00 AM	Exemptions



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10:00 AM – 10:15 AM	Break
10:15 AM – 11:15 AM	Drop Shipments
11:15 AM – 11:45 AM	Use Tax Accrual
11:45 PM – 12:45 PM	Lunch
12:45 PM – 2:30 PM	Audits
2:30 PM – 3:00 PM	Audit Case Study
3:00 PM – 3:15 PM	Break
3:15 PM – 4:15 PM	Audit Case Study continued
4:15 PM – 5:00 PM	Tax Research Tools

Thursday, July 31, 2025

8:00 AM – 8:30 AM	Continental Breakfast
8:30 AM – 9:30 AM	Career Options in Sales Tax
9:30 AM – 10:30 AM	Industry Overviews (10-20 mins each industry)
10:30 AM – 10:45 AM	Break
10:45 AM – 12:00 PM	Industry Overviews (10-20 mins each industry)
12:00 PM – 1:00 PM	Lunch
1:00 PM – 2:15 PM	Industry Breakout Sessions
2:15 PM – 3:15 PM	Ethics
3:15 PM – 3:30 PM	Break
3:30 PM – 5:00 PM	Artificial Intelligence

Friday, August 1, 2025

8:00 AM – 8:30 AM	Continental Breakfast
8:30 AM – 10:00 AM	Tax Automation
10:00 AM – 10:15 AM	Break



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10:15 AM – 11:45 AM

11:45 AM – 12:00 PM

Sales Tax Compliance

Course Wrap Up