



Basics of Sales and Use Tax 2026 Agenda

July 28 – July 31, 2026
Chicago, IL

Breakfast, lunch, and all course sessions are held in the Crystal Room.

Tuesday, July 28, 2026

8:00 AM – 8:30 AM	Continental Breakfast
8:30 AM – 9:30 AM	Introductions and Course Overview
9:30 AM – 10:00 AM	Definitions
10:00 AM – 10:15 AM	Break
10:15 AM – 12:00 PM	Nexus and Constitutional Provisions
12:00 PM – 1:00 PM	Lunch
1:00 PM – 1:45 PM	Nexus and Constitutional Provisions Cont.
1:45 PM – 2:15 PM	Nexus Practical Application and Remediation
2:15 PM – 3:15 PM	Nexus Case Study
3:15 PM – 3:30 PM	Break
3:30 PM – 4:00 PM	Streamlined Sales Tax Project
4:00 PM – 4:30 PM	Registration
4:30 PM – 5:00 PM	Tax Base
5:30 PM – 7:00 PM	Welcome Cocktail Reception 🍷 – French Room

Wednesday, July 29, 2026

8:00 AM – 8:30 AM	Continental Breakfast
8:30 AM – 9:15 AM	Registration Case Study
9:15 AM – 10:00 AM	Exemptions
10:00 AM – 10:15 AM	Break
10:15 AM – 11:15 AM	Drop Shipments
11:15 AM – 11:45 AM	Use Tax Accrual
11:45 AM – 12:45 PM	Lunch



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12:45 PM – 2:30 PM	Audits
2:30 PM – 3:00 PM	Audit Case Study
3:00 PM – 3:15 PM	Break
3:15 PM – 4:15 PM	Audit Case Study continued
4:15 PM – 5:00 PM	Tax Research Tools

Thursday, July 30, 2026

8:00 AM – 8:30 AM	Continental Breakfast
8:30 AM – 9:30 AM	Career Options in Sales Tax Industry Overviews (10-20 mins each industry) • Retail/Wholesale • Hi-Tech • Leasing • Construction
9:30 AM – 10:30 AM	
10:30 AM – 10:45 AM	Break Industry Overviews (10-20 mins each industry) • Services • Hospitality • Telecom • Utilities • Manufacturing • Health Care
10:45 AM – 12:00 PM	
12:00 PM – 1:00 PM	Lunch Industry Breakout Sessions (1.25) • Retail/Wholesale • Manufacturing • Hi-Tech • Services
1:00 PM – 2:15 PM	



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2:15 PM – 3:15 PM	Ethics
3:15 PM – 3:30 PM	Break
3:30 PM – 5:00 PM	Artificial Intelligence

Friday, July 31, 2026

8:00 AM – 8:30 AM	Continental Breakfast
8:30 AM – 10:00 AM	Tax Automation
10:00 AM – 10:15 AM	Break
10:15 AM – 11:45 AM	Sales Tax Compliance
11:45 AM – 12:00 PM	Course Wrap Up